

Oakwood Club Board Meeting Minutes – FINAL

Tuesday, July 11, 2023, 6:00 PM (Central Time)

Attending: President Darwin, Vice President Dan M, Treasurer Brian M, Bill K, Dave L, Todd R, Troy M,
Secretary Andrea M, Assistant Treasurer Sandy L

Committee Chairs: Ed G, Celeste T, Cherie Q, Mark C, John M present for part of the meeting

Club members: Tina S, Sam L, Elizabeth K, Theresa R, Lana S, Jerry F

Preliminary Discussion

1. Call to Order President Darwin B called the meeting to order at 6:00 PM Central Time. All board members were present; a quorum was achieved.
2. Agenda additions? There were no additions to the agenda.
3. Approval of Meeting Minutes: Bill K moved/Troy M seconded to approve the June 13, 2023 minutes. Motion carried unanimously.
4. Secretary Report – Andrea submitted the updated member list. She will put it in the usual format for the website.

Committee Reports

1. **Activities – Ellie P.**
Not present, Darwin reported.
-We had a good turnout last week for Oakwood Days, lots of new couples.
-August 12 we're doing the pothole golf food shelf fund drive again. We're getting 25 free pizzas donated from Kwik Trip again this year. There was some discussion about including Avatan in the charity event. They would register through Membership Recruitment Committee but wouldn't pay fees or need background checks. The board agrees, no motion made so no vote needed.
2. **Audit – Janice A.**
Not present, no report.
3. **Communications – Mark C.**
-He continues to update the website.
-He now has the club SD card to use in his camera for photos.
-He is helping John M to access his club email.
-Darwin-We need to purge old members from the Oakleaves mailing list. Andrea noted that most contacts in Mailchimp are email addresses only and you can't always tell who they belong to.
-Mark/Sandy-how do we know to add new people to the mailing list? Darwin-We should have a contact list of names, start dates, emails, phone numbers, for emergencies. Do it each year at start of season when members change over.
-Also need to change the login for the members section of the website. Add archived newsletters and board minutes to that section.
-Andrea asked the status of Mark finding a plug in to make the visitor registration form embedded on the

webpage. He's still working on it.

4. **Constitution & Bylaws – Cherie Q**

-They held a meeting that the board was invited to and will set up another one on Teams to finish the review process. Elizabeth asked in the chat about the process leading up to the town hall discussion. Cherie replied that it will be determined after the next meeting with the board.

5. **Finance – Brian M. – See report**

-\$100K has been transferred to Edward Jones for the CDs. They are meeting with the accountant tomorrow.

-Darwin-Brian, Bernadette, Andrea and him will go to bank to get into safe deposit box. Once we know what's in it, we can decide if we need to keep it. It's up for renewal in November, we pay \$56.67/yr. Per bank rules, we need to start a new contract under the names of current owners, the current President and Treasurer.

-Cherie-The bylaws attorney recommends we get rid of it. Tina-Currently, the bylaws require us to maintain one. Ed-We don't have to keep anything in it if it's a hassle to get at it. Todd-Do we want to find another bank that gives us easier access? Darwin-the transfer of the box should be part of the fall transition.

6. **Food – Amy R./Celeste T.**

-We brought in \$690 on the dinner for Oakwood Days. She will put a summary of the day in the newsletter. Two new stoves are coming in this week, she's working with Ed to get the old one out.

7. **Membership Recruitment – Bill K. – See report**

-New members as of this weekend: new members Keith & Sarah and Bruce & Beth joined, former members Nancy S and Steve & Sherry returned.

-The committee had a meeting last Sunday, finished getting everyone connected to technology.

-He will work with Mark C to update the online registration form to include middle initial and DOB to make background searches more accurate.

-We will order waterproof wristbands for visitors, with different colors for volleyball vs day vs overnight guests. Will put that in the Oakleaves so members know what they mean. Also that according to the bylaws, members need to let the committee know in advance of any personal guests, they can't just show up.

-A reminder that camera lenses need to be covered per last year's board decision-are we still supporting that? Yes-for guests *and* members. Darwin will include it in his president's notes in the Oakleaves.

-We should come up with long-term stay pricing, but will wait until after the bylaws are done.

-Working on creating processes so all committee members know what to do and how to do it, now and in the future.

-Proposed two provisional members for general membership which will be voted on in Executive Session.

-Gave numbers on visitors YTD. We're already at double the number from all last season. \$6500 revenue is projected for the whole season.

-Darwin-talked with Brad, president at Avatan to communicate that we are full on single memberships so that they don't keep sending single males to us since they don't accept them.

-Bill-The Membership Recruitment Committee is a hard-working team, we have productive meetings, and that's showing in our visitor numbers.

8. **Membership Relations – John M.**

No report

9. **Planning – Dave L.**

-Everyone has enjoyed the new pickleball court! About 1000 hours of work from members have gone into the project. We budgeted \$50K and it cost us \$49,748.19. He estimates the court would have cost us over \$100,000 if we contracted it out. Carl (Karen) saved us \$15,000 with his business discount.

-The pool ramp is next - Ted and Mike P are taking the lead on this project.

-Clubhouse kitchen-the old stove will be pulled out and replaced with two 30" LG brand domestic stoves he got on sale for \$900 each, a savings of \$1,600. They each have double ovens, convection, electronic ignition, 5 burners. \$3,500 was allocated, so we have \$1,500 left to use on other kitchen updates.

10. **Property – Ed G**

-His team has put in a couple of concrete slabs by the pickleball court gate entrances, and at the end of bathhouse for the campers' sink.

-We need to send a photo and thank you letter to AANR Midwest so we can get the grant money disbursed for the pickleball courts.

-Bill will be the Oakwood representative at the AANR Midwest convention and will receive check.

Old Business

The Bylaws Town Hall discussion will wait until after next bylaws meeting that the board joins, so they have a chance to review and discuss the rest of the changes before presenting them to the membership.

New Business

None.

Next Meeting Date Tuesday, August 8, 6 PM on Zoom.

Adjourn The regular board meeting was adjourned at 6:51 PM. Dave moved/Todd seconded.
The Board went into executive session.

Respectfully submitted,

Andrea M
Oakwood Club Secretary